



Susan Purcell

Managing Director
Regional Administration, South

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Susan is director of administration for the firm's Houston and Dallas offices. She is responsible for the general administrative functions including human resources, facilities, operations, paralegal and secretarial services, and all other staff support. She manages attorney recruiting for the Houston office and collaborates on local business development and marketing support. Susan works closely with office managing partners and office leadership as well as the administrative officers, directors and managers throughout the firm.

Susan worked as a litigation paralegal for over 24 years, supporting the office's most complex patent litigation matters including numerous trials. She has served in an administrative capacity since 2007 and is a certified Professional in Human Resources (PHR).

Activities

Susan is a member of the Association of Legal Administrators, the Society for Human Resource Management and is active in HR Houston's HR Gives Back team.

Credentials

EDUCATION

Susan received a BBA in Marketing from Texas A&M University in 1982.