

## WINSTON LEGAL SOLUTIONS

# Trial Support Services

To support Winston & Strawn's global litigation practice, we have developed internally trial support service team.

### **OUR SUITE OF SOLUTIONS**

At your fingertips, access to high quality, costeffective professional services including:

- LITIGATION GRAPHICS: Graphics professionals who create presentations and graphics for courtrooms, hearings, arbitrations, client meetings, or any other occasion
- TECHNOLOGY AND LOGISTICS: Trial site
   experts provide expertise from the early stages
   of trial prep though the conclusion of trial by
   managing trial site logistics and determining the
   best equipment set-up for the war room and
   courtroom
- HOT SEAT / TRIAL TECHNICIAN: "Hot seat" professionals who create and maintain trial presentation technology and present exhibits, video, and other media in court, either virtually or in-person

# LITIGATION GRAPHICS – EXPERT PRESENTATION HELP, VISUALLY PERSUASIVE GRAPHICS

Our graphic design professionals are available for all types of client graphics work.

- Designers assist teams identifying themes and strategies for presenting in front of judges and juries
- Convert outlines, notes, and "back of the napkin" ideas into highly effective and visually persuasive graphics
- Expert experience in major design and presentation software including PowerPoint, Photoshop, Illustrator

# Graphics Services and Trial Support

#### LITIGATION GRAPHICS

#### **EMAIL** ▶

- PowerPoint presentations
- Demonstrative graphics
- · Client presentations
- Technical tutorials/narration
- Video and audio productions
- File conversion, enhancement
- · Website capture
- · Charts and graphs
- Timelines
- Exhibits
- Boards
- Animations
- Deposition clip creation and editing

#### TRIAL SUPPORT

#### **EMAIL** ▶

- On-site support
- War room set up
- Equipment procurement
- Network/data requirements
- Software requirements
- Courtroom technology and support
- Catering/meal planning
- Transportation
- · Furniture rental
- Vendor management
- · Copy services
- Supplies
- "Hot Seat" services, exhibit and evidence presentations

# TRIAL SITE TECHNOLOGY – TECHNOLOGY HELP ON THE ROAD

Trial Support "Trial Techs" provide war room and courtroom support in federal, state, and arbitration venues nationwide and beyond.

- Trial Techs manage and maintain networks and data accessibility at the trial site
- Provide overall tech support to remote teams
- Keep onsite technology running seamlessly, creating a work environment that will make you feel like you never left your office

#### **SOFTWARE**

Administrators for these litigation products:

- TextMap transcript and deposition video management software
- CaseMap/TimeMap case management software for case organization and building case strategies
- Sanction, Trial Director, OnCue courtroom presentation software
- ExhibitSticker application for applying electronic trial exhibit stickers

## EFFICIENT, PREDICTABLE, COST-EFFECTIVE SERVICES

We rely on a valuable network of hotel and property contacts to provide these services:

- Evaluating hotel, war room, or office locations
- Determining work site technical requirements

- Facilitating furniture and equipment rental
- Working with vendors for ancillary services such as printing, transportation, and catering

## HOT SEAT / TRIAL TECHNICIAN – ASSIST ATTORNEYS IN THE STORYTELLING PIECE OF A CASE

A professional "Hot Seat" operator acts as "stage manager," facilitating all the moving parts of trial presentation.

- Works with courtroom presentation applications such as Sanction or Trial Director for on-the-fly display of exhibits, videos, and other media
- Edit deposition video that will be played during court, and rehearse with lawyers and witnesses to ensure seamless presentation
- Quickly troubleshoot and resolve any technical issues in the courtroom

# VIDEO & AUDIO – EXTENSIVE "TOOLBOX" FOR CREATING, CAPTURING, EDITING VIDEO & AUDIO WORK PRODUCT

The Trial Support team is the go-to resource in the firm for any client or non-client video or audio project.

- Video and audio file conversion and clip creation
- Video and audio enhancement, capture
- Technical video and animation production for litigation proceedings

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